



# 2017 Vendor Information



## **INDOOR BOOTHS:**

All indoor booths will be located in Johnson Hall (Gymnasium). When you arrive to set-up you will need to pull into the parking lot. (You will not be allowed to park on the street to unload). You must register for these spots prior to **September 1, 2017**.

Booths are 8' x 10' and will include an 8' skirted table and two (2) chairs (**NO backdrop**) and two (2) lunch tickets for Saturday: The cost for each space is **\$195.00**

## **VEHICLE DISPLAY VENDORS:**

All Ambulances and Fire Apparatus will be located in the Johnson Hall parking lot. The cost for each space is **\$60.00** and includes one (1) lunch ticket for Saturday. You must register for these spots prior to **September 1, 2017**. (Please one vehicle per space – for safety reasons)

**Important Notice:** *This space is strictly for vehicles such as Fire and Emergency Response Vehicles (Engines, Ladder Trucks, Brush trucks, Ambulance, etc). **No soft good sales** will be allowed at the outdoor space rate, if you want to sell soft goods you will need to pay the indoor booth price. (No Exceptions)*

*Definition of soft goods: Soft goods include **all** forms of apparel, such as shirts, pants and various clothing accessories. Footwear, hats and gloves are also included under the umbrella of soft goods.*

## **Display Times:**

Student lunches are staggered and will be served in the Vendor area.

**Saturday - September 23**

7:30 am – 6:00 pm

**Sunday – September 24**

8:00 am – 1:30 pm

**Set-Up Time:** Set-up is from 3:00 – 6:00 pm on Friday and Saturday from 7:00 – 7:30 am.

**Tear down Time:** Sunday at 1:30 pm no sooner as students will be eating from 11:00 – 1:00 pm

## **Payment:**

All payments must accompany the registration form, you will not be confirmed until payment is received and others that paid may take your spot. We do not except credit cards.

## **LUNCH**

Two (2) Lunch tickets are included with the purchase of each booth, additional tickets can be purchased at the registration desk for **\$15.00** per ticket.

## **DOOR PRIZES:**

All Fire School participants will be eligible for door prizes. Door prize drawings will be held during the Social Demonstration time. Please give your donation to a staff member at the Registration table with your business card attached by 1:00 pm on Saturday.

## **HOTEL ROOMS:**

Instructors will be staying at the Comfort Inn and Suites, 2025 Werner Avenue NE, Cedar Rapids. There are a few hotel rooms available at this hotel for Vendors to reserve (first come, first serve). In addition, you and your company representatives are invited to the Hospitality Room on Friday, September 22 and Saturday, September 23rd from 6:00 pm—10:00 pm. For beverages, snacks, and networking.